

# Adolescent Sexual Health Special Interest Group



## **Aims:**

***The Adolescent Sexual Health Special Interest Group [ASIG] will consider all topics related to the sexual health of children and adolescents. It will provide education and advice. Members who represent the group on other committees associated with adolescent or child health will feed back to the chair and thus to BASHH Education Subcommittee and as necessary direct to BASHH Board on relevant topics.***

## **Constitution:**

1. The Adolescent Sexual Health Special Interest Group [ASIG] is open to all members of BASHH
2. The ASIG Steering Committee is made up of BASHH members and those seeking membership
3. The individual tenure of a member of the ASIG Steering Committee should initially be for three years, renewable on a yearly basis. Turnover of members of the *Steering Committee* should be staggered.
4. Members of the ASIG Steering Committee should be active in research/clinical practice in the area of the group.
5. BASHH members applying to join the ASIG Steering Committee should provide written information as to the knowledge/skills or abilities that they would add to the group. Future potential membership applications will then be scrutinised by the Committee.
6. Nominations for membership of the ASIG Steering Committee will be sought through the BASHH Newsletter and/or e-mail. The Chairperson can invite new members onto the Committee. Other members/fellows of BASHH or those working in the field of adolescent sexual health may be co-opted onto the Committee for specific advice or skills, but will not have voting rights.
7. ASIG Steering Committee will have a chairperson who is a BASHH member. The chairperson's initial term will be for three years. They will be elected from the membership of the ASIG Steering Committee and be ratified by the BASHH Board.
8. The ASIG Steering Committee should be multi-disciplinary. The precise makeup of the group in terms of numbers and disciplines involved will vary according to the interest area and will be determined by the Chairperson. The group should reflect the range of personnel involved in that interest area.  
(It is suggested that the group should involve representatives from both teaching hospitals and district teaching hospitals, a Paediatrician, a GP representative, if possible, and a cross section of non-medical personnel involved in that area eg: nurses, health advisers or psychologists, where applicable. Up to 2 persons can be co-opted to fulfil specific roles)
9. The ASIG Steering Committee should include one elected member of BASHH Board.
10. The Membership of the ASIG Steering Committee should be made known to the general membership, by way of the Annual Report, Website, Newsletter.

### **Terms of Reference:**

1. The ASIG Steering Committee will produce a business plan as required by BASHH Board for approval.
2. The ASIG is responsible for reviewing and/or producing evidence based guidelines for their area of expertise, in collaboration with the Clinical Effectiveness Group and other interested parties, including service users if feasible, under guidance of the Steering Committees.
3. Educational materials will be produced for target groups including undergraduates, postgraduates and the general public if approved by Education committee.
4. Specific educational meetings will be held on at least one occasion every 2 years, targeted at the BASHH membership.
5. The ASIG Steering Committee will maintain databases of speakers and up to date topics in their sphere of interest from which to make suggestions for the OGM programme, and assist the Honorary Secretary with suggestions of speakers/topics for other meetings in which BASHH is involved.
6. The ASIG Steering Committee may instigate and conduct research with assistance from the SIG, liaising with the BCCG as necessary. Steering groups can suggest research topics for the NHS Research and Development/Health Technology Assessment programmes and forwarded to Board if thought appropriate.
7. The chair and secretary of the ASIG Steering Committee will produce a summary of the year's activities for the BASHH Annual Report.
8. The ASIG Steering Committee will use appropriate stationery to comply with Charity Regulations (BASHH logo, Registered Charity Number, common template)
9. Through the business planning process, BASHH Honorary Treasurer will oversee financial process with the BASHH Trustees.